



Grow Food Northampton Summer 2017 Internships

Positions

We are offering three unpaid summer positions described below in greater detail: Food Access Intern, Community Garden Intern, and Communications & Event Intern. Each requires at least 200 hours of time between May and August, but there is some flexibility in scheduling based on job commitments and pre-scheduled plans.

Location(s)

Most activities take place at the Grow Food Northampton office, 221 Pine Street, Florence, MA, or the nearby Northampton Community Farm. Both are about 3 miles from Downtown Northampton, where our Tuesday Market is located, and where interns may also spend time.

Application Instructions

Submit by email to Pat James, Community Garden and Food Access Manager (pat@growfoodnorthampton.com):

- Cover letter stating why you are interested in working with Grow Food Northampton and highlighting relevant experience
- Resume

Communications and Events Intern

Position description

The Communications and Events Intern will work on projects to promote Grow Food Northampton, including our Food Access Program, and will play a key role in planning and supporting events. Tasks include:

- Regular use of and content generation for social media
- Draft content for email newsletters
- Draft press releases
- Photograph Grow Food Northampton activities and events
- Interview and survey program participants
- Table staffing and other forms of outreach at and for public events
- Outreach to vendors, musicians, permitting authorities and others critical to event success
- Attend regular staff and intern meetings
- Support other Grow Food Northampton activities and programs as needed

Position qualifications

- Skilled in the use of social media for promotion and outreach
- Skilled photographer
- Excellent verbal and written communication skills
- Experience in event planning preferred



- Manage timeline and tasks both independently and as part of a team
- Able to work in collaboration with diverse groups of people
- Able to bike or drive to our office in Florence and our Community Garden and Community Farm (about 3 miles from Smith Campus)

Food Access Intern

Position description

The Food Access Intern will support Grow Food Northampton's Food Access Programs, which make fresh, sustainably grown produce available to low income people. Approximately 75% of time will be spent planting, tending, and harvesting food for donation to soup kitchens and food pantries. Tasks include:

- Work in the Giving Garden (plant, water, weed, mulch, harvest, etc.)
- Help organize, train, and supervise volunteers on the Giving Garden Team
- Help organize and implement deliveries to various community partners
- Track harvest, inventory, and delivery data and assist in program evaluation
- Attend regular staff and intern meetings
- Support other Grow Food Northampton activities and programs as needed.

Position qualifications

- Willingness and ability to work out of doors in all kinds of weather
- Gardening or farming experience preferred
- Enthusiasm for our vision of local and sustainable food for everyone
- Able to work in collaboration with diverse groups of people
- Skilled in both working on a team and in accomplishing tasks independently
- Ability to lift up to 50 pounds
- Ability to bike or drive to the Garden and the Grow Food Northampton office, both about 3 miles from Smith Campus
- Valid driver's license and clean driving record preferred

Community Garden Intern

Position Description

The Community Garden intern will provide support to the Community Garden Manager, and will also help with work in the Giving Garden. Most work will occur at the 275-plot Grow Food Northampton Organic Community Garden in Florence, and will include:

- Care of communal garden areas (watering, weeding, mowing, mulching)
- Maintenance of garden structures, tools and equipment
- Support and leadership of work parties to complete larger projects



- Interaction with and support of gardeners and garden teams
- Attend regular staff and intern meetings
- Support other Grow Food Northampton activities and programs as needed
- Regular work in the Giving Garden as needed

Position qualifications

- Strong interest in gardening; gardening or landscaping experience preferred
- Enthusiasm for our vision of local and sustainable food for everyone
- Willingness and ability to work out of doors in all kinds of weather
- Skilled in both working on a team and in accomplishing tasks independently
- Able to work in collaboration with diverse groups of people
- Ability to lift up to 50 pounds
- Able to bike or drive to the Garden and the Grow Food Northampton office, about 3 miles from Smith Campus